

ORDINANCE NO. .1212

AN ORDINANCE OF THE CITY OF REDMOND, WASHINGTON, AMENDING THE PERSONNEL ADMINISTRATION MANUAL 1974 EDITION, APPENDIXES IV-4, IV-9 AND IV-10 BY REVISING THE INDEXES TO SALARY PLANS B, D-1 AND E EFFECTIVE JULY 1, 1984.

THE CITY COUNCIL OF THE CITY OF REDMOND, WASHINGTON, DO ORDAIN AS FOLLOWS:

SECTION 1. The Personnel Administration Manual, 1974 Edition, Appendix IV-4, Index to Salary Plan B, is hereby amended by adding the classification of Fire Mechanic as set forth in Exhibit A attached hereto and incorporated herein by this reference as if set forth in full.

SECTION 2. The Personnel Administration Manual, 1974 Edition, Appendix IV-9, Index to Salary Plan D-1, is hereby amended by deleting the classifications of Receptionist Clerk, Mechanic, Fire Marshal and Battalion Chief and changing the salary range for the classification of Public Information Officer from 85 D-1 to 86 D-1, as set forth in Exhibit B, attached hereto and incorporated herein by this reference as if set forth in full.

SECTION 3. The Personnel Administration Manual, 1974 Edition, Appendix IV-10, Index to Salary Plan E is hereby amended by adding the Classification of Battalion Chief at grade 85E and Personnel Assistant at grade 77E, by eliminating the classification of Personnel Secretary, grade 76E, and by changing the salary range of the following classifications: Assistant Fire Chief from 86E to 88E, Crime and Evidence Technician from 75E to 78E, Director, Citizen Service Bureau from 75E to 80E, as set forth in Exhibit C attached hereto and incorporated herein by this reference as if set forth in full.

SECTION 4. The effective date of this amendment to the Personnel Administration Manual, 1974 Edition set forth in this ordinance shall be July 1, 1984. This ordinance shall be in full force and effective five (5) days after passage and publication by posting as provided by law.

CITY OF REDMOND

Doreen Marchione  
MAYOR, DOREEN MARCHIONE

ATTEST/AUTHENTICATED:

Doris A. Schauble  
CITY CLERK, DORIS A. SCHAIBLE

APPROVED AS TO FORM:  
OFFICE OF THE CITY ATTORNEY,  
BY: James C. Brantley

FILED WITH THE CITY CLERK: 10/11/84  
PASSED BY THE CITY COUNCIL: 10/16/84  
SIGNED BY THE MAYOR: 10/16/84  
POSTED: 10/18/84  
EFFECTIVE DATE: 10/23/84  
ORDINANCE NUMBER 1212

Appendix IV-4  
CITY OF REDMOND  
INDEX OF JOB TITLES BY PAY GRADE

"Non-Exempt"

WAGE PLAN B

Pay Grade 1Pay Grade 2

Maintenance Aide-Litter Control

Pay Grade 3

Equipment Mechanic Apprentice  
Street Maintenance Aide  
Water/Sewer Maintenance Aide

Pay Grade 4

Building Custodian

Pay Grade 5

Equipment Mechanic Trainee  
Maintenance Person-Building  
& Grounds Trainee  
Service Person-Streets Trainee  
Service Person-Water/Sewer  
Trainee  
Maintenance Aide-Parks

Pay Grade 6Pay Grade 7

Equipment Mechanic Aide  
Maintenance Technician I  
Service Person I-Buildings  
& Grounds  
Service Person I-Streets  
Service Person I-Water/Sewer

Pay Grade 8

Storekeeper I

Pay Grade 9

Equipment Mechanic I  
Maintenance Technician II  
# Service Person II-Streets  
# Service Person II-Water/Sewer  
# Service Person II-Buildings  
& Grounds

Pay Grade 10

Storekeeper II

Pay Grade 11

Equipment Mechanic II  
Maintenance Technician Sr.  
# Service Person III-Streets  
# Service Person III-Water/Sewer  
Traffic Light Technician I

Pay Grade 12

# Service Person Sr.-Streets  
# Service Person Sr.-Water/Sewer  
Small Engine Mechanic/Sign Tech

Pay Grade 13

# Equipment Mechanic Sr.  
Traffic Light Technician II

Pay Grade 14

Fire Mechanic

Note Number 1: All the above positions are included ("non-exempt") under provisions of the Washington State Wage Act as amended.

Note Number 2: Personnel temporarily acting as designated group leader shall be paid additional compensation equal to five percent (5%) of the employees then current salary.

# Benchmark Job

APPENDIX IV-8  
CITY OF REDMOND  
INDEX OF JOB TITLES BY PAY GRADE  
FIRE DEPARTMENT  
PAY PLAN D-1

Pay Grade 81

Pay Grade 82

Pay Grade 83

Department Secretary  
Mechanic's Assistant

Pay Grade 84

Pay Grade 85

Instructor

Pay Grade 86

Public Information Officer

Pay Grade 87

Pay Grade 88

Pay Grade 89

APPENDIX IV-10  
CITY OF REDMOND

Index of Position Titles by Pay Grade  
Pay Plan "E"  
(Non-Exempt)

Salary Grade 70

Office Assistant I (Personnel)

Salary Grade 71

Salary Grade 72

Office Assistant II

Salary Grade 73

Salary Grade 74

Office Assistant III (Police)

Salary Grade 75

Salary Grade 76

Department Secretary (Police)  
Budget Analyst

Salary Grade 77

Executive Secretary  
Personnel Assistant

Salary Grade 78

Crime Analysis & Evidence Technician

NOTE: The above positions are included ("non-exempt") under minimum wage and overtime pay provisions of the Washington State Wage Act.

(Exempt)

Salary Grade 80

Administrative Aide  
Director, Citizen Service Bureau

Salary Grade 81

Salary Grade 82

Salary Grade 83

Accounting Services Supervisor  
Data Processing Supervisor  
Park Operations Supervisor  
Recreation Programs & Facilities Supervisor  
Communications and Records Supervisor  
City Clerk

Salary Grade 84

Salary Grade 85

Assistant City Engineer  
Assistant Director of Planning  
& Community Development  
Personnel Director  
Supt. of Public Streets & Buildings  
Supt. of Utilities & Equipment  
Assistant Finance Director  
Battalion Chief

Salary Grade 86

Supt.-Building Inspection

Salary Grade 87

Salary Grade 88

Assistant Police Chief-Commander  
City Engineer  
Director-Parks & Recreation  
Assistant Fire Chief

Salary Grade 89

Director-Planning & Community  
Development

Salary Grade 90

Police Chief  
Fire Chief

Salary Grade 91

Finance Director

Salary Grade 92

Director-Public Works

NOTE: The above positions are excluded ("exempt") from minimum wage and overtime pay provisions of the Washington State Wage Act.

Exhibit C